EVERETT

AUCTION SERVICES AGREEMENT

This Auction Services Agreement ("***Agreement***") is effective as of the date of last signature below and is between the City of Everett, a Washington municipal corporation (the ***"City***"), and Service Provider identified in the Basic Provisions below ("***Service Provider***"). This Agreement is for the purpose of the Service Provider providing the services as set forth in this Agreement. This Agreement includes and incorporates the Basic Provisions, the attached General Provisions, and Exhibit A (Scope of Work).

BASIC PROVISIONS	
Solicitation	Vehicle and Motorized Equipment Auction Services
Service Provider	JJ Kane Associates, Inc. dba JJ Kane Auctions
	833 1st Avenue South Kent, WA 98032
	Scott.Olsen@jjkane.com
City Project Manager	Theresa Bauccio-Teschlog
	City of Everett -- Finance 2930 Wetmore Avenue, Suite 9E Everett, WA 98201
	tbauccio@everettwa.gov
Brief Summary of Work	Professional coordination and processing of the online auctioning of Designated Sale Items
Completion Date	February 14, 2028
Extension Provision	This Agreement will automatically be extended for two terms of three years each unless the City provides the Service Provider with written notice that it will not be extended.

<table>
<tr><th colspan="2">BASIC PROVISIONS</th></tr>
<tr><td rowspan="3">Service Provider Insurance Contact Information</td><td>Bridgette Piazza</td></tr>
<tr><td>1-800-476-2211</td></tr>
<tr><td>Bridgette.piazza@mcgriff.com</td></tr>
<tr><td>Commissions</td><td>Service Provider will be compensated for its services by commission. Commissions for Designated Sale Items will be as follows:

The commission fees provided below must include all supplier costs of providing the services as detailed in the Scope of Work, including ownership transfer of the designated sale item(s).
<table>
<tr><th></th><th colspan="4">Commission Structure

State fees as a % of the Gross Amount of the winning bid.</th></tr>
<tr><th></th><th>Final bid price less than $5,000</th><th>Final bid price of $5,001 to $20,000</th><th>Final bid price of $20,001 to $35,000</th><th>Final bid price greater than $35,000</th></tr>
<tr><td>Category 1</td><td>10%</td><td>7 %</td><td>5 %</td><td>4%</td></tr>
<tr><td>Category 2</td><td>10%</td><td>7 %</td><td>5 %</td><td>4%</td></tr>
<tr><td>Category 3</td><td>15%</td><td>10%</td><td>5%</td><td>4 %</td></tr>
</table>
The following list of categories provides a general description of each type of City property to be auctioned. The items listed in each category are representative only of that category.

Category 1—Light and Medium-Duty Vehicles such as passenger cars, vans, and trucks 1 ton or less, motorcycles, and 3-wheel scooters.

Category 2—Buses, Heavy-Duty Vehicles, and construction equipment such as transit buses, trucks over 1 ton, backhoes, graders, loaders, pavers, sanding trucks, water flushers, equipment trailers, pavement grinders, pumps, generators, tractors, and compressors.

Category 3— Specialized equipment such as street sweepers, sewer cleaning trucks, fire trucks, forklifts, and mowers.</td></tr>
<tr><td>State Retirement Systems (must answer both questions)</td><td>Does Service Provider have 25 or more employees?

Answer: Yes

If Service Provider has less than 25 employees, did any Service Provider Personnel who will work under this Professional Services Agreement retire under a DRS retirement system?</td></tr>
</table>

BASIC PROVISIONS	
	Answer: No "DRS retirement system" refers to any of the following Public Employers' Retirement System (PERS), School Employees' Retirement System (SERS), Teachers' Retirement System (TRS), and Law Enforcement Officers and Fire Fighters plan (LEOFF). "Service Provider Personnel" includes Service Provider employees and owners (such as shareholders, partners, or members). If Service Provider is a sole proprietor, then "Service Provider Personnel" refers to the sole proprietor.

SIGNATURES ON THE FOLLOWING PAGE

IN WITNESS WHEREOF, the City and Service Provider have executed this Agreement, which includes and incorporates the above Basic Provisions, the attached General Provisions, and the Agreement Documents listed in the Basic Provisions.

CITY OF EVERETT
WASHINGTON

_____
Cassie Franklin, Mayor

12/30/2024
_____
Date

ATTEST

_____
Office of the City Clerk

STANDARD DOCUMENT
APPROVED AS TO FORM
OFFICE OF THE CITY ATTORNEY
JUNE 26, 2024

JJ Kane Associates, Inc. dba JJ Kane Auctions

Signature: Scott Olson

Name of Signer: Scott Olson
Signer's Email Address: Scott.Olsen@jjkane.com
Title of Signer: Account Manager

ATTACHMENT
AUCTION SERVICES AGREEMENT
(GENERAL PROVISIONS)

1. **Engagement of Service Provider**. The City hereby agrees to engage Service Provider, and Service Provider hereby agrees, to perform the work in a competent manner and provide the services described in the Agreement Documents. The work so described is hereafter referred to as "Work".
   A. Without a written directive of an authorized representative of the City, Service Provider shall not perform any services that are in addition to, or beyond the scope of, the Work.
   B. If Service Provider's proposal or other document generated by Service Provider is incorporated or attached as an Agreement Document or any part of Agreement Document or in any amendment or task or work order pursuant to this Agreement, then such proposal or document is part of this Agreement solely to the extent that it describes the Work, the Work schedule, and the amounts or rates to be paid for such Work. Service Provider expressly agrees that no terms or conditions from such proposal or document are incorporated or included into this Agreement, unless the to-be-included term or condition is specifically referenced in the "Additional Provision(s)" portion of the Basic Provisions.
   C. In the event of difference or conflict between parts of this Agreement, Service Provider shall be bound by whichever is more stringent on Service Provider, except that the following provisions in the Basic Provisions shall always govern: the Completion Date, Commissions, the Extension Provision, and the Additional Provisions.
2. **Time of Beginning and Completion of Performance**. This Work shall commence as of the date of mutual execution of this Agreement and shall be completed by Completion Date stated in the Basic Provisions. The Completion Date may be extended as set forth in the Basic Provisions.
3. **Compensation**. The Service Provide will be compensated in accordance with the Exhibits attached to this Agreement.
4. **Not Used**.
5. **Termination of Contract**. City reserves the right to terminate this Agreement at any time by sending written notice of termination to Service Provider. Unless terminated for Service Provider's material breach, Service Provider shall be paid for Work completed prior to termination.
6. **Subletting/Assignment of Contracts**. Service Provider shall not sublet or assign any of the Work without the express, prior written consent of the City.
7. **Indemnification**. To the extent of Service Provider's negligence, breach of this Agreement, violation of law, or willful misconduct, and except as otherwise provided in this Section, Service Provider hereby agrees to defend and indemnify and save harmless the City from any and all Claims arising out of, in connection with, or incident to any acts, errors, omissions, or conduct by Service Provider (or its employees, agents, representatives or subcontractors/subconsultants) relating to this Agreement, whether such Claims sound in contract, tort, or any other legal theory. Service Provider is obligated to defend and indemnify and save harmless the City pursuant to this Section whether a Claim is asserted directly against the City, or whether it is asserted indirectly against the City, e.g., a Claim is asserted against someone else who then seeks contribution or indemnity from the City. Service Provider's duty to defend and indemnify and save harmless pursuant to this Section is not in any way limited to, or by the extent of, insurance obtained by, obtainable by, or required of Service Provider. If a Claim is caused by or results from the concurrent negligence of (a) Service Provider, its employees, subcontractors/subconsultants or

agents and (b) the City, then Service Provider's liability under this Section shall be only to the extent of Service Provider's negligence. Solely and expressly for the purpose of its duties to indemnify and defend and save harmless the City, Service Provider specifically waives any immunity it may have under the State Industrial Insurance Law, Title 51 RCW. Service Provider recognizes that this waiver of immunity under Title 51 RCW was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. As used in this Section: (1) "City" includes the City, the City's officers, employees, agents, and representatives and (2) "Claims" include, but is not limited to, any and all losses, penalties, fines, claims, demands, expenses (including, but not limited to, attorney's fees and litigation expenses), suits, judgments, or damages, irrespective of the type of relief sought or demanded, such as money or injunctive relief, and irrespective of whether the damage alleged is bodily injury, damage to property, economic loss, general damages, special damages, or punitive damages or infringement or misappropriation of any patent, copyright, trade secret, or other proprietary right. Additionally, the defense and hold harmless obligations of Service Provider in this Section 7 shall not apply to any Claims to the extent such Claims arise out of or are related to: (i) the City's ownership and maintenance (or lack thereof) of the Designated Sale Items (defined in Exhibit A attached hereto), (ii) the condition of the Designated Sale Items at time of auction, (iii) any title defects or delays in delivering free and clear title to the Designated Sale Items, (v) any breach of this Agreement by the City, and/or (vi) any violations of applicable state and federal laws by the City, including, without limitation, state and federal emissions laws and regulations. The provisions of this Section shall survive the expiration or termination of this Agreement.

8. **Insurance**.
   A. Service Provider shall comply with the following conditions and procure and keep in force during the term of this Agreement, at Service Provider's own cost and expense, the policies of insurance as set forth in this Section with companies authorized to do business in the State of Washington, which are rated at least "A-" or better and with a numerical rating of no less than seven (7), by A.M. Best Company and which are acceptable to the City.
      1. Workers' Compensation Insurance as required by Washington law and Employer's Liability Insurance with limits not less than $1,000,000 per occurrence. If the City authorizes sublet work, Service Provider shall require each subcontractor to provide Workers' Compensation Insurance for its employees, unless Service Provider covers such employees.
      2. Commercial General Liability Insurance on an occurrence basis in an amount not less than $1,000,000 per occurrence and at least $2,000,000 in the annual aggregate, including but not limited to: premises/operations (including off-site operations), blanket contractual liability and broad form property damage.
      3. Business Automobile Liability Insurance in an amount not less than $1,000,000 per occurrence, extending to any automobile. A statement certifying that no vehicle will be used in accomplishing this Agreement may be substituted for this insurance requirement.
   B. The above liability policies shall be primary as to the City and shall contain a provision that the policy shall not be canceled or materially changed without 30 days prior written notice to the City. No cancellation provision in any insurance policy shall be construed in derogation of the continuous duty of Service Provider to furnish the required insurance during the term of this Agreement.
   C. The Description of Operations on the Certificate of Insurance must substantially read as follows: "The above commercial general and auto liability policies are primary as to the City of Everett; have the City of Everett, its officers, employees, agents, and volunteers as

additional insureds; and contain a provision that the policy shall not be canceled or materially changed without 30 days prior written notice to the City of Everett."

D. Prior to Service Provider performing any Work, Service Provider shall provide the City or the City's designee with a Certificate of Insurance and endorsements acceptable to the City Attorney evidencing the required insurance.

E. Service Provider certifies that it is aware of the provisions of Title 51 of the Revised Code of Washington that requires every employer to be insured against liability of Workers' Compensation, or to undertake self-insurance in accordance with the provisions of that Title. Service Provider shall comply with the provisions of Title 51 of the Revised Code of Washington before commencing the performance of the Work. Service Provider shall provide the City with evidence of Workers' Compensation Insurance (or evidence of qualified self-insurance) before any Work is commenced.

9. **Risk of Loss**. Service Provider shall be solely responsible for the safety of its employees, agents and subcontractors in the performance of the work hereunder and shall take all protections reasonably necessary for that purpose. All work shall be done at Service Provider's own risk, and Service Provider shall be solely responsible for any loss of or damage to Service Provider's materials, tools, or other articles used or held for use in connection with the work. Service Provider shall not be responsible to loss of or damage to Designated Sale Items as a result of acts of God/casualty.
10. **Independent Contractor**. This Agreement neither constitutes nor creates an employer-employee relationship. Service Provider must provide services under this Agreement as an independent contractor. Service Provider must comply with all federal and state laws and regulations applicable to independent contractors including, but not limited to, the requirements listed in this Section. Service Provider agrees to indemnify and defend the City from and against any claims, valid or otherwise, made against the City because of these obligations
11. **City of Everett Business License**. Service Provider agrees to obtain a City of Everett business license prior to performing any work pursuant to this Agreement.
12. **Compliance with Federal, State and Local Laws**. Service Provider shall comply with and obey all federal, state and local laws, regulations, and ordinances applicable to the operation of its business and to its performance of work hereunder.
13. **Compliance with the Washington State Public Records Act.** Service Provider acknowledges that the City is subject to the Public Records Act, chapter 42.56 RCW (the "Act"). All records owned, used or retained by the City are public records subject to disclosure unless exempt under the Act, whether or not such records are in the possession or control of the City or Service Provider. Service Provider shall cooperate with the City so that the City may comply with all of its obligations under the Act.
14. **Equal Employment Opportunity**. Service Provider shall not discriminate against any employee, applicant for employment, or other person on the basis of race, color, religion, sex, age, disability, marital state, or national origin or other circumstance prohibited by applicable federal, state, or local law or ordinance. Service Provider shall comply with and shall not violate any applicable provisions of Chapter 49.60 RCW, Title VI of the Civil Rights Act of 1964, and all applicable federal, state, or local law or ordinance regarding non-discrimination.
15. **Waiver**. Any waiver by Service Provider or the City or the breach of any provision of this Agreement by the other party will not operate, or be construed, as a waiver of any subsequent breach by either party or prevent either party from thereafter enforcing any such provisions.
16. **Complete Agreement**. This Agreement contains the complete and integrated understanding and agreement between the parties and supersedes any understanding, agreement or negotiation whether oral or written not set forth herein.

17. **Modification of Agreement.** This Agreement may only be modified by a writing explicitly identified as a modification or amendment of this Agreement that is signed by authorized representatives of the City and Service Provider.
18. **Severability**. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void, insofar as it is in conflict with said laws, and the remainder of the Agreement shall remain in full force and effect.
19. **Notices**.
    A. Notices to the shall be sent to the City Project Manager address in the Basic Provisions.
    B. Notices to Service Provider shall be sent to its address in the Basic Provisions.
20. **Venue**. Venue for any lawsuit arising out of this Agreement shall be in the Superior Court of Snohomish County, Washington.
21. **Governing Law**. The laws of the State of Washington, without giving effect to principles of conflict of laws, govern all matters arising out of or relating to this Agreement.
22. **Signature/Counterparts**. This Agreement and any amendment thereto may be signed in counterparts, each of which shall be deemed an original, and all of which, taken together, shall be deemed one and the same document. AdobeSign signatures are fully binding. Any ink, electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as an original signature.

END OF GENERAL PROVISIONS

EXHIBIT A
AUCTION SERVICES AGREEMENT
(SCOPE OF WORK)

Service Provider shall provide the following services:

a. Service Provider will provide all of the services necessary to market and sell items designated by the City for sale by Service Provider. These designated items are called "Designated Sale Items" in this scope of work. The services by the Service Provider shall include and not be limited to the following:

I. Acceptance and Scheduling

1. Within two working days of receiving written notification from the city, the auction service provider will provide written acknowledgment and notification of when the vehicle or equipment is scheduled for pick-up.

II. Transportation of Vehicles and Equipment

1. Transport the designated sale items from 3200 Cedar Street, building #2, Everett, WA, to an off-site location that the auction service provider owns and manages.
    a. If subcontracted, transportation must be provided by licensed and insured subcontractors.
2. Secure and store all transported designated sale items.

III. Sale Preparation and Marketing

1. Catalog designated sale items to increase the value of the item(s).
2. Provide all of the services necessary to market and sell items designated by the city for sale, including but not limited to providing a detailed description, multiple photographs, and an online catalog listing.
    a. Produce all photographic materials showing the designated sale items to be auctioned.
    b. Write accurate, descriptive copy regarding the designated sale items.
3. Post each designated sale item on the auction service provider's website.
4. Market the designated sale items to increase visibility.

IV. Auction Administration

Administer all aspects of the auction process for the designated sale item, including:

- Provide professional auction staff for any in-person auctions.
- Unless the City determines otherwise on a sale-by-sale basis, each buyer must sign an as-is statement in a form provided by or approved by the City.
- Accept and manage payment for all designated sale items.
- Provide the buyer with receipt of payment and arrangement of delivery and

- Provide the city with sales proceeds from each designated sale item, less the agreed-upon commission, within five business days of receiving payment from the auction buyer.
- Provide a report or documentation of the sale and disposition of the designated sale item to the City. Reporting must include, but not be limited to, the vehicle identification number (VIN) and City-assigned equipment ID number, description of the item, sale price, sales tax, date of sale, and commission rate for the item.

If the sale of a designated sale item to the highest bidder cannot be completed, the auction service provider must notify the City within two business days of the item not selling. The City reserves the right to authorize the sale of the item to the second-highest bidder or may choose to restart the auction process.

b. The Service Provider must:

- Ensure that no city-owned designated sale item is sold, damaged, or stolen before an auction.
- Store and safeguard the City's assets against theft or damage while they are in its possession.
- Not combine or consolidate designated sale items without written authorization from the city.
- Sell designated sale item(s) to the highest responsible bidder.
- Agree to not charge a fee for participation as a potential buyer of a city-owned asset.
- Reschedule and attempt to resell any unsold vehicles and equipment at the next available auction without additional cost to the City unless otherwise directed by the city.
- File the vehicle report of sale paperwork titled items with the State of Washington Department of Licensing within five business days of finalizing the sale and provide a copy of the receipt to the City of Everett.

c. The City of Everett will be responsible for the following:

- Removing decals and equipment.
- Providing written notification to the auction service provider that a designated sale item is ready for auction.
- Agreeing that once a designated sale item is in the possession of the auction service provider, it will not be returned to the City from the auction service provider prior to an auction without the auction service provider's consent.
- Providing the title for all titled vehicles and equipment.

d. In the event of a follow-on contract award to another supplier, the Proposer shall ensure a cooperative and smooth transition to a new contract provider and shall provide all records, status reports, and contract files as agreed with the provided notice of termination.

e. Service Provider will provide any other services described in either the solicitation referenced in the Basic Provisions or in Service Provider's response to that solicitation.

FORM 4.01 SUPPLIER COMMITMENT AND INFORMATION

REQUEST FOR PROPOSAL #2024-007 VEHICLE AND EQUIPMENT AUCTION SERVICES

Company Name: JJ Kane Associates, Inc. dba JJ Kane Auctions		
Company Address: 833 1st Ave. S.		
City: Kent	State: WA	ZIP: 98032
Tax ID #: 22-2948211	UBI #:	
Legal status of supplier organization, i.e., corporation, partnership, sole proprietorship. Corporation		
Diversity Certification (if applicable): ☐ **Disadvantaged Business Enterprise (DBE)** ☐ **Minority Business Enterprise (MBE)** ☐ **Women Business Enterprise (WBE)** ☐ **Minority Women Business Enterprise (MWBE)** Certification number:		
Website: https://www.jjkane.com	City of Everett Business License # Will acquire if awarded bid	
Supplier Contact Name (if different from Authorizing Official): Same as Authorizing Official below	Supplier Contact Title:	
Supplier Contact Email:	Supplier Contact Direct Phone:	
Supplier Contact Address (if different from above): Same as above		
City:	State:	ZIP:

By responding to this solicitation, the Supplier understands and agrees to be bound by all requirements and contract terms and conditions contained in this solicitation. By signing this form, the Supplier acknowledges receipt and understanding of any and all addenda issued for this solicitation. This form, signed by an individual authorized to legally commit the Supplier, must be submitted as the cover page.

The Supplier also certifies that:

- I am authorized to commit my firm to this Proposal and that the information herein is valid for 120 days from this date.
- That all information presented herein is accurate and complete and that the scope of work can be performed as presented in this proposal upon the City's request.
- That I have had an opportunity to ask questions regarding this Proposal and that those questions have been answered.
- That this Proposal response is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an offer for this Proposal and is in all respects fair and without collusion or fraud.

This form may be signed by ink signature, copy of ink signature, copy of signature, e-signature or any other form of signature. By submitting this bid, the bidder agrees that its signature will have the same legal effect as an original ink signature.

Authorizing Official Name: Scott Olsen	Authorizing Official Title: Account Manager
Authorizing Official Email: Scott.Olsen@jjkane.com	Authorizing Official Phone: (253) 259-7401
Authorizing Official Signature and **Date**: DocuSigned by: Scott Olsen D5AEA0EB2B16478... 9/24/2024	

FORM 4.02 COMPENSATION & FEE STRUCTURE

REQUEST FOR PROPOSAL #2024-007 VEHICLE AND EQUIPMENT AUCTION SERVICES

Supplier Name: JJ Kane Auctions

The commission fees provided below must include all supplier costs of providing the services as detailed in the Scope of Work, including ownership transfer of the designated sale item(s).

	Commission Structure **State fees as a % of the Gross Amount of the winning bid.**			
	Final bid price less than $5,000	**Final bid price of $5,001 to $20,000**	**Final bid price of $20,001 to $35,000**	**Final bid price greater than $35,000**
Category 1	10%	7 %	5 %	4%
Category 2	10%	7 %	5 %	4%
Category 3	15%	10%	5%	4 %

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FORM 4.03 QUESTIONNAIRE

1. Qualifications and Relevant Experience

A. Briefly describe your company. Include how long the company has been in business.

JJ Kane Auctions was established in 1989 and conducts over 100 online, public, absolute auctions annually from more than 80 locations nationwide. We provide the opportunity to buy direct from fleet owners in the utility, construction, government, forestry, rental, and transportation industries. Our large and diverse auction inventory ranges from after-market heavy construction equipment, used cars and trucks, used service trucks, used pickup trucks, after-market bucket trucks, cranes, digger derricks and miscellaneous items. We offer a wide variety of services for both buyers and sellers. These include transportation, financing, cleaning, de-identification, and more. We make it easy for you to sell your equipment directly to buyers who need it.

Altec, Inc is JJ Kane's parent company, and has been operating under the same family ownership since 1929. Altec is a leading provider of products and services to the government, electric utility, telecommunications, tree care, lights and signs, and contractor markets in more than 100 countries throughout the world. Please visit http://www.altec.com/ for more information.

B. Describe the qualifications of your company, as well as its business experience and achievements.

JJ Kane has been successfully providing auction services for more than 35 years and have served more than 60 sellers in Washington over the past year. JJ Kane's national network of Account Managers provide services to Sellers within all 48 contiguous United States and in Hawaii. Since 2020, JJ Kane has provided auction services for more than 800 government customers. Additionally, we have Buyers from all 50 states, and across the world. Our auctions typically bring in buyers from multiple states and countries.

JJ Kane was recognized as the 2023 Element Financial Remarketing Vendor of the Year.

JJ Kane has also been awarded the following cooperative purchasing contracts:

- Sourcewell awarded vendor, contract # 110421-ALT through our parent company Altec Industries
- NCPA/OMNIA Partners awarded vendor, contract # 02-129 under Lead Agency Region 14
- State of New Mexico / NASPO ValuePoint awarded vendor # 0000144443, Master Agreement # 20-00000-22-00051AA
- BuyBoard awarded vendor, contract #708-23, Auction Services

JJ Kane is also a member of the following associations:

- National Auctioneer Association (NAA)
- Power Contractor Communication Association (PCCA)

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- Electric Utility Fleet Managers Conference (EUFMC)
- Investment Recovery Association (IRA)
- International Society of Arboriculture (ISA)
- Tree Care Industry Association (TCIA)
- American Rental Association (ARA)
- National Fleet Management Association (NAFA)
- National Rural Electric Cooperative Association (NRECA)

C. If awarded this contract, who are you proposing to be the account manager? What is their experience with this work and other aspects pertinent to this project? What are their years of experience, years in the industry, years with the firm, years of applicable licenses, etc.?

Your dedicated Account Manager, Scott Olsen, will be the City's main point of contact. He will answer any questions the City may have, assist with Buyer communications, conduct trainings on how to use JJ Kane's Seller Portal, and ensure the auction process runs smoothly.

Scott Olsen is the Account Manager for JJ Kane Auctions throughout Western Oregon and Washington. He will be the main point of contact for the City of Everett. Scott supports hundreds of public sector buyers, sellers, and retailers throughout their respective investment recovery and procurement processes. Scott provides industry-leading support to private contractors, cooperatives, municipalities, federal agencies, and public corporations within Oregon and Washington. Scott has sixteen years of business management, account management, and B2B sales experience within the construction, fleet, and auction industries. Prior to his current role with JJ Kane, Scott oversaw the Western U.S. for Polaris Commercial, working with fleet managers, cities, and municipalities. Scott has over a decade of experience in enterprise-level procurement procedures and investment recovery, marketing and promotion best-practices, and commercial-sector regulatory requirements. Scott holds a Bachelor's Degree in History from Linfield College in McMinnville, OR.

Other local points of contact that may work directly with the City include:

Nick Browne is the Northwestern Sales Manager for JJ Kane Auctions. His focus is on serving consigners as a strategic partner, leveraging industry insights, market trends, and auction performance information to better enable our customers throughout their investment recovery process. Nicholas was a member of the Altec team for over five years and has more than a decade of experience in fleet management and enterprise-scale operational logistics and asset management as a former Air Force Security Forces member and Army logistics officer. Prior to his current role with JJ Kane, Nicholas served within the Altec team as a sales manager for Altec's Northwestern telecommunications division, providing support to private contractors, cooperatives, municipalities, federal agencies, and public corporations. Nicholas holds a Bachelor of Science degree in education and instructed at both high the school and college level. Prior to joining Altec in 2019, Nicholas taught military science at Michigan State University as a member of the Army Reserve Officer Training Corp program.

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Ryan Pence is the Sales Support Supervisor for our Western Region. Ryan works closely with the Western Region Account Managers to ensure we deliver the best returns for our customers, while staying focused on customer service. His duties include making sure all your equipment is listed on time, de-logo and decal removal as necessary, taking pictures, listing conditions, confirming sale location, and handling buyer inquiries. Ryan brings more than 20 years of Sales Support/Customer Service and 6 years of auction and online sales experience.

Rod McDowell is the Western Region Area Sales Manager for JJ Kane. He works closely with the Western Region Account Managers to ensure we deliver the best returns for our customers, while staying focused on customer service. Rod has been employed by JJ Kane since 2011 and started as the Account Manager for Oregon / Washington. He is dedicated to supporting government agencies, municipalities, and electric cooperatives consign surplus items and helping them facilitate expansion in Montana, Idaho, and Colorado. Rod's knowledge in the vehicle auction industry and JJ Kane's auction process will help facilitate a tailored solution for the sale of surplus assess and equipment to help drive the maximum return for each seller.

In addition to this team's support of this contract, JJ Kane has a numerous cast of team members that work behind the scenes to ensure each auction runs smoothly and JJ Kane Auctions continues to provide superior auction services. We have an operations team specific to the state of Washington that help with local surplus auctions. Furthermore, we have corporate teams to help handle all titling work, payouts, and marketing of auctions.

D. What characteristics most distinguish your organization from your competitors?

What differentiates JJ Kane from many of our competitors is we offer a full-service, turnkey online auction approach to catalog and auction seller's items. Many online auction companies simply provide a platform for consigners to post their own surplus auction items. Instead, our nationwide account managers, operations teams, and corporate support teams can handle every aspect of the auction process from start to finish. All the following can be managed by JJ Kane and is included as part of our standard auction services:

- Provide a robust and secure online auction platform
- Dedicated account manager(s) to manage all aspects of auction
- Coordinate transportation of surplus items to auction site
- Secure and fully insured storage of surplus vehicles and equipment
- Photograph, inspect, and catalog auction items (at JJ Kane auction site or customer's location)
- Upload photos and descriptions to our online auction platform
- Strategic marketing of your consignment items
- Allow potential bidders to inspect auction items prior to and during online auction
- Answer potential bidder inquiries
- Handle title transfers to winning bidders
- Schedule winning bidder pick-ups
- Recordkeeping

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- Payment collection from winning bidders
- Training (for buyers and sellers)
- In-house customer support to answer any questions available M-F, 4:30 AM to 5:00 PM (PST)
- Seller's portal (for sellers view upcoming and historical sales data)
- Buyer's Portal (for buyers to view their purchase history and invoices)

Additionally, our relationship with Altec provides additional support and purchasing power within Altec' suite of services including new Altec New Equipment (aerials, derricks, cranes, etc.), Parts, Service, Rentals, and Financing. As an Altec Company, JJ Kane is specifically tailored to support the fleet disposal needs of the largest fleets nationwide. We have a very strong network of buyers and sellers who appreciate the service we provide and the integrity we bring to the table. Maximum return value is achieved by attracting the right buyers in need of the type of equipment you are selling.

2. Technical Capability, Approach, and Capacity

A. Describe the services being offered. Include the specifics regarding the types of auctions offered and any best practices that your company utilizes to obtain the best-selling price when auctioning designated sale items.

JJ Kane Auctions hosts online absolute auctions open to the public. We provide full service, turnkey auction services. Our team will handle all aspects of the consignment process from start to finish. JJ Kane's auction process typically follows the following format:

Consign: The City of Everett informs their JJ Kane Account Manager that surplus items are ready for auction. JJ Kane coordinates transportation of items to the local JJ Kane Auction Site in Kent, or the City can drop items off at the Auction Site.

Strategize: Our team will create a comprehensive consignment strategy that best fits your item(s). We will take photographs, inspect items, and create item descriptions for auction at no additional cost. This service can be done at a JJ Kane Holding yard or at the customer's location. Every item that is listed online for auction has conditions noted and pictures posted (vehicles and equipment have a minimum of 20 pictures each). We take pride in making our process as simple as possible for our sellers while simultaneously obtaining the highest possible returns on your investments. See the following page for an example of an auction item posting.

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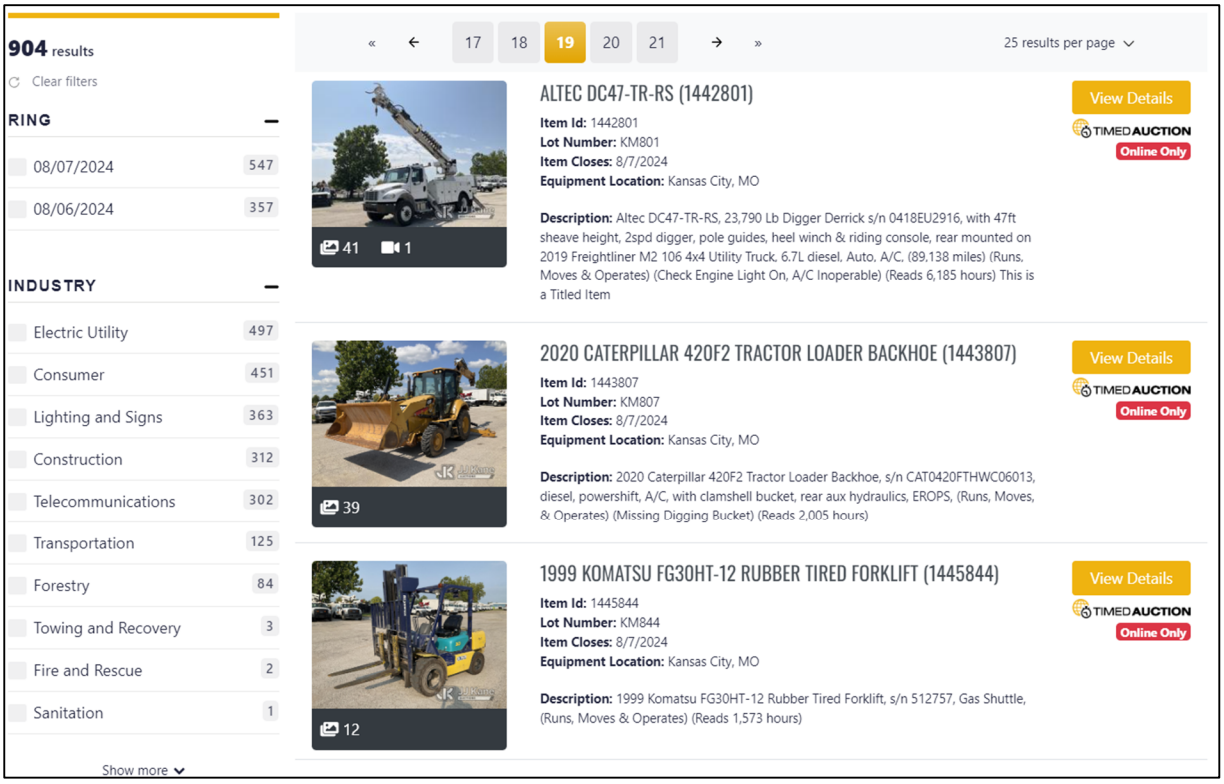

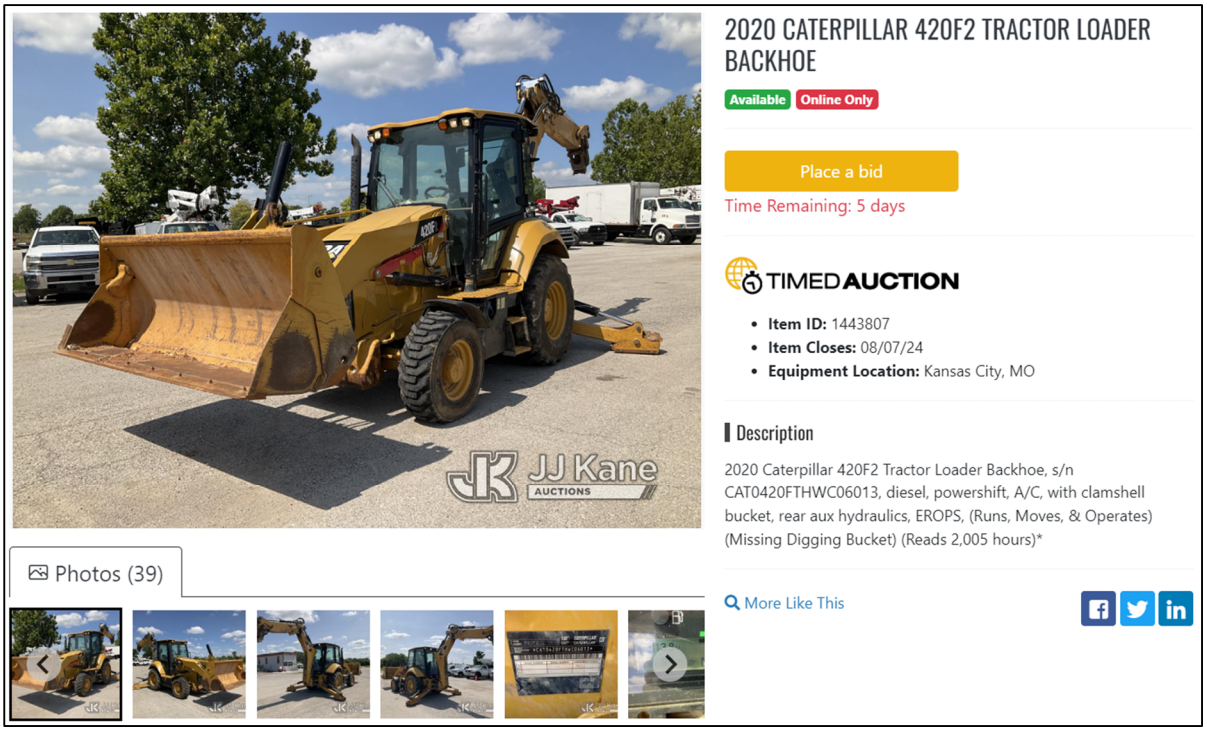

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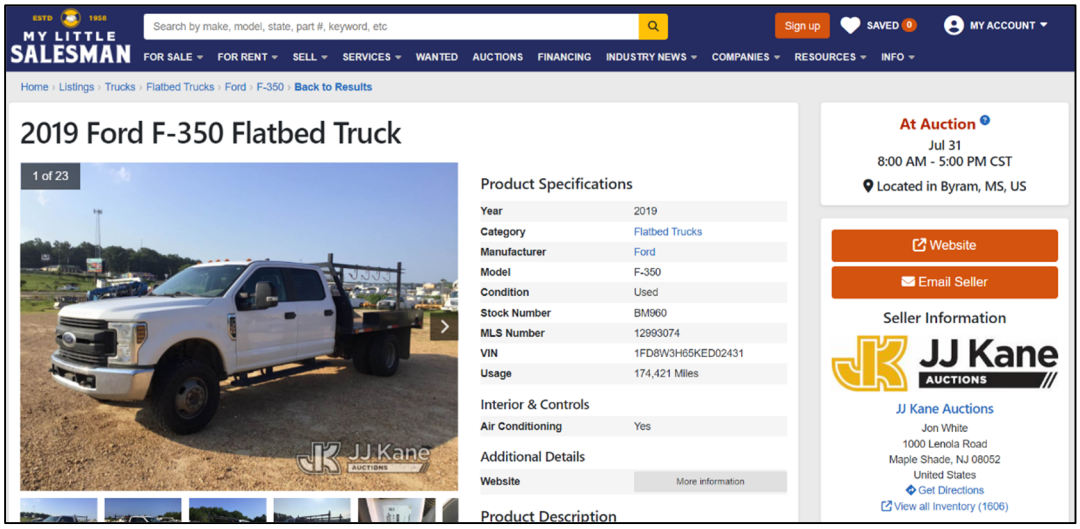
Marketing Strategy: JJ Kane will market your item(s) to target audiences across the country. We can list and advertise items up to 30 days in advance of the auction. We provide a modern marketing strategy for each specific auction, based on the inventory and location of the assets. Digital advertising is a core component, and our Team is certified by Google in Google Analytics, to help ensure we are effective at conducting, monitoring, and evaluating our digital advertising campaigns. JJ Kane's national buyer database has been expanding for nearly three decades. We provide our sellers access to a large pool of buyers, from coast to coast, and we are constantly improving our ability to connect our sellers with more new buyers. Facets of overall advertising include:

- **Custom Landing Page.** We can create a custom landing page to host only your items. This landing page can be shared on your website and social media channels (Facebook, Instagram, LinkedIn, Twitter) for extra promotion of your items to potential buyers. Example of a seller-specific landing page: https://www.jjkane.com/promotions/asplundh-surplus-equipment-vehicle-auction/
- **Digital advertising** is the core of our marketing campaigns. One of the most important efforts we leverage is listing all auction inventory on our own website as well as many other third-party sites. Auction inventory appears across a wide range of used vehicle and equipment websites such as:
  - Commercial Truck Trader
  - Construction Equipment Guide
  - Equipment Trader Online
  - Machinio
  - Feature equipment in monthly Construction Equipment Guide newsletter
  - My Little Salesman
  - Proxibid
  - Rock & Dirt
  - Feature equipment on our website home page



- **SEM (Search Engine Marketing)** is a pay-per-click format, (ex. Google AdWords) where specific assets (ex. Used Bucket Truck for Sale) and combinations of words work to attract buyers to find JJ Kane sales via web searches.

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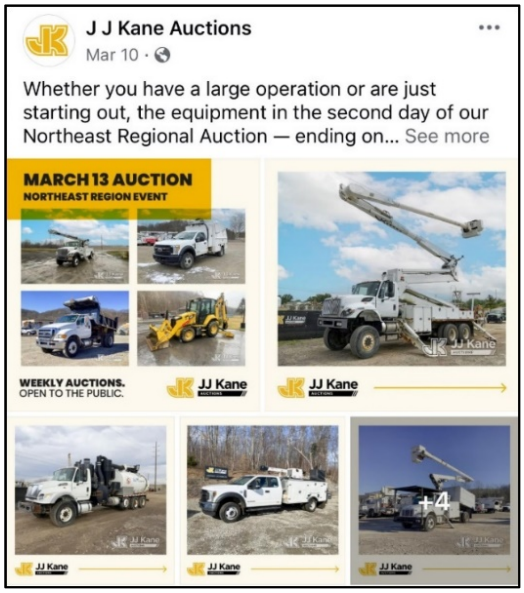
- **SEO (Search Engine Optimization)** is where a website's content is presented in a way to organically improve search results. JJ Kane auctions will frequently appear in results when internet shoppers use search engines looking for items similar to those being sold in nearby JJ Kane auctions. Many of our marketing and information technology team members were formally trained by the nation's leading SEO education agency.
- **Email / MMS (Multimedia Messaging Service)** marketing is strategically employed to connect specific groups of buyers with items relevant to their needs. We communicate with our database of over 100,000 opted-in contacts through promotional emails. Segmented emails promote inventory-specific assets to past consumers, utility equipment buyers, and to buyers of construction & specialty equipment. Sending tailored content to our audience has resulted in increased attendance and repeat business. We show buyers the precise kinds of inventory that interests them. Our emails are mobile-responsive, which means they look great on both desktop computers as well as mobile devices.
    - Auction Preview: sent one week or up to 10 days prior to auction close date.
    - Auction Reminder: sent one day prior to auction close date.
    - Promotional emails are personalized using dynamic content based on industry.
    - We send out weekly MMS messages promoting upcoming auctions.
    - MMS messages are personalized using dynamic content based on industry.
- **Social Media** (Facebook, LinkedIn, Instagram, and YouTube) is a critical marketing and communication tool. JJ Kane aggressively leverages these channels to connect with buyers who want what our consignors are selling. We run Facebook and Instagram ads before every auction using look-a-like audiences based on the top 1% of website traffic and previous ad clicks. We also feature products and auctions in our daily organic social media posts. We greatly value and are emphasizing our Social Media presence
    - 279,000+ likes on Facebook (JJ Kane)
    - 338,000+ likes on Facebook (Altec)
    - 1,700+ followers on LinkedIn (JJ Kane)
    - 37,000+ followers on LinkedIn (Altec)



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- **Conventional Print Advertising** is another form of advertising used by JJ Kane if requested. We can advertise through local newspapers, local, regional, and national trade journals, etc.

Rest assured that no marketing costs are passed onto you. JJ Kane allocates a significant portion of the yearly budget to marketing efforts listed above. This budget is determined based on industry standards and is in line with companies of our revenue and product offering size. The marketing budget is leveraged to support the most effective tactics and channels available to us and is regularly reviewed to ensure consistent ROI.

Auction: All auction items are sold "AS IS/WHERE IS." Bidding is open for 7 days. This allows maximum exposure of all items. Our absolute auctions include "bid extensions" which extends bidding when bids are made in the last 90 seconds. This allows potential bidders to have sufficient time to bid on all desired items and ensures bidding does not end when interested bidders are still placing bids. While auction is open, the City can monitor progress of its items in real time online.

Sell: Your item sells! JJ Kane coordinates payment from winning bidder(s). Payments from Winning Bidder must be made electronically within 3 business days via credit card / p-card & wire transfers, financing via Altec Capital, or by check. All major credit cards are accepted, up to a $10,000 maximum charge per customer per sale. If applicable, JJ Kane will also remit taxes to the appropriate taxing authorities.

Title Transfers: JJ Kane will work with City of Everett to obtain all necessary titles for applicable assets prior to said assets being sold. JJ Kane has multiple full-time notaries on staff to facilitate and handle all paperwork regarding the transference of titles on behalf of the City in accordance with applicable law.

Buyer Pick-up: Buyers are required to pay for items before pick-up and must bring a "paid in full" receipt with them when picking up purchases. JJ Kane will coordinate all Buyer pick-ups.

Reporting / Payment: JJ Kane will remit payment to the City of Everett, provide all necessary reports and legal documentation, and adhere to Generally Accepted Accounting Procedures.

Throughout this process, we utilize numerous best practices including:

- Evaluate industry to incorporate new state of the art technology into auctions
- Dedicated legal and compliance department to maintain licenses and assure regulatory compliance
- Include detailed descriptions and pictures to give buyers a good idea of what they are bidding on and attract more bidders
- Promote/Market auction to a wide audience increase bidding activity
- Be transparent in bidding process to ensure bidders know what to expect
- Provide a stable and easy to use bidding platform

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B. Describe how your company will safeguard the City's assets against theft or damage while they are in its possession. Proposers are encouraged to provide pictures of its security measures.

JJ Kane is committed to providing physical site security, with the goal of keeping our customers' equipment safe throughout the auction process and selling in the same condition it was in when received. At the Holding Yard in Kent, we have implemented the following security measures:

- Well-lit yard
- Security cameras
- 8' chain link fence around usable perimeter
- Electric gate with an access keypad
- Fully staffed during business hours

JJ Kane Auctions does not put keys in vehicles/equipment for preview or during auctions. We will have staff on site to check out keys as customers ask for them. We allow potential bidders to start vehicles and equipment, but we do not allow them to drive the vehicles or equipment. After auction, winning bidders must show a paid-in-full receipt when picking up purchases.

C. Provide a sample auction results report or, at minimum, the provided information fields. Include the report's format, such as Word, Excel, etc.

Seller reports and close-out documents will be supplied to the City of Everett via email; the reports are also available 24/7 through our exclusive Seller Customer Portal (see pages 16-17 for more information) and do not expire. Typical documents provided include Seller Total Report, Lot Summary Report, Payout Letter, and Successful Bidder Report. These documents provide a complete accounting of items from pick up to final sale or disposition. See following pages for an example of a Lot Summary Report and Payout Letter.

Additionally, JJ Kane can furnish customized reports to the City. Reporting options can be provided in Excel and/or PDF format and can include:

- Description of item auctioned, including year, make, model number, conditions, etc.
- Property control number, VIN, serial number (as applicable)
- Selling price
- Successful bidder's commission dollar amount (including percentage [%] and calculation)
- Net price due to county less auctioneers commission dollar amount
- Total gross price and net price
- Date(s) of auction
- Amount of sales tax collected

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Not Final

LOT SUMMARY

[redacted], San Antonio
TX, 78205

09/07/2023 Birmingham,AL

SA857 11010106	2003 Ford F250 Extended-Cab Pickup Truck, 7.3L Turbo diesel, Auto, A/C, with step bars, front grille guard, rear rack, job box, (Exempt from Odometer Disclosure - Reads 131,939 miles) (Runs & Moves)(R Rear Door Latch Not Working) NOTE: This unit is being sold AS IS/WHERE IS via Timed Auction. For pickup information and terms, please reference the release form. (Buyer is responsible for removal. Assistance by consignor or JJ Kane Auctioneers is not assured.) V.I.N.: [redacted] Arrival Date: 08/28/2023	Amt Bid: Commission: Transportation: Washing: Decommission:	**$6,750.00** [redacted] $0.00 $0.00 $0.00	-- EXPENSE -- Adjustments: Parts/Repairs: Misc Exp 1: Misc Exp 2:	$0.00 $0.00 $0.00 $0.00	-EXPLANATION-	-NET PROCEEDS- [redacted]
SA858 12410181	2012 Ford F750 Crew-Cab Service Truck, 6.7L diesel, Auto, A/C, with Doosan P185 generator, rear vise, (71,531 miles) (Runs & Moves) NOTE: This unit is being sold AS IS/WHERE IS via Timed Auction. For pickup information and terms, please reference the release form. (Buyer is responsible for removal. Assistance by consignor or JJ Kane Auctioneers is not assured.) V.I.N.: [redacted] Arrival Date: 08/28/2023	Amt Bid: Commission: Transportation: Washing: Decommission:	**$27,000.00** [redacted] $0.00 $0.00 $0.00	-- EXPENSE -- Adjustments: Parts/Repairs: Misc Exp 1: Misc Exp 2:	$0.00 $0.00 $0.00 $0.00	-EXPLANATION-	[redacted]

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Payout ID: 133633
Auction ID: 867

33 Inverness Center Parkway
Birmingham, AL 35242
Tel: (844) 455-5263
Fax: (877) 346-8960

First Capital Auction, a division of J.J. Kane Associates, Inc.
d/b/a J.J. Kane Auctioneers
8668 Sparling Lane Dixon, CA 95620

Not Set

Santa Rosa, CA 95401

Attention:

Dear John

Enclosed please find a check which represents the net proceeds from the auction sale we conducted on 09/21/2023 made payable to in the amount of $

Gross Sales Total:		**$99,550.00**
-- Adjustments --		
Total No Sales:	$0.00	
Lot Adjustments:	$0.00	
Total Adjustments/No Sales:		**$0.00**
Adjusted Sales Total:		**$99,550.00**
Seller Costs		
Commission Charged: %	$	
Advertising:	$0.00	
	$0.00	
	$0.00	
	$0.00	
	$0.00	
	$0.00	
Total Seller Costs:		**$**
Individual Lot Costs		
Transportation:	$	
Washing:	$0.00	
Decommission:	$0.00	
Parts/Repairs (see attached report)	$0.00	
Misc Lot Costs (see attached report)	$0.00	
Misc Lot Costs (see attached report)	$0.00	
Total Lot Costs:		**$**
Seller Income		
	$0.00	
	$0.00	
	$0.00	
	$0.00	
	$0.00	
Total Seller Income:		**$0.00**
Seller Net Proceeds		**$**

If you have any questions about this payout, please feel free to contact us at (844) 455-5263 or jjkane@jjkane.com

Thank you for your business!

Date: 10/06/2023

Payout is NOT Final

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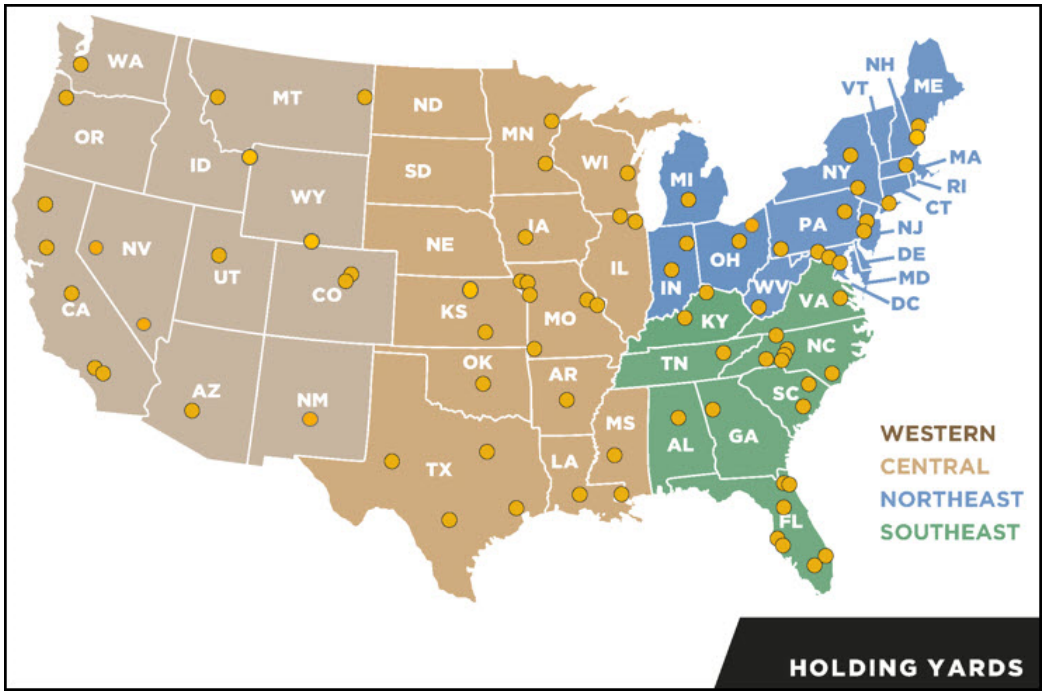
D. How many live and online auctions are offered annually? Provide a schedule.

JJ Kane holds at least one online auction every week. Our digital transformation began in 2012 with our first online auction. Since then, JJ Kane has expanded bidder visibility globally and has significantly increased seller return value. In order to provide the best possible value and convenience to consigners, JJ Kane transitioned to 100% online bidding in 2020 with the ability for potential bidders to inspect equipment in-person.

JJ Kane has an auction schedule that follows a basic pattern of regional-based sales. This auction pattern is beneficial to our consignors since it attracts a large amount of auction activity to a specific event, leading to increased bidding and high net returns. We would propose the City utilizes the Western Region Auction which occurs the third Tuesday and Wednesday of every month. Our auction schedule is as follows:

Central Region: 1st Tuesday/Wednesday of the month
California Miscellaneous Items: 1st Tuesday of the month
Northeast Region: 2nd Tuesday/Wednesday of the month
Southern California Auction: 2nd Thursday of the month
Western Region: 3rd Tuesday/Wednesday of the month
Southeast Region: 4th Tuesday/Wednesday of the month
Dixon/Northern California Auction: 4th Thursday of the month:



E. Describe the process for the public to bid on a designated sale item(s).

Buyer registration for JJ Kane Auctions is simple and straightforward. Shipping and billing address information is required to create an account. This information helps us validate a

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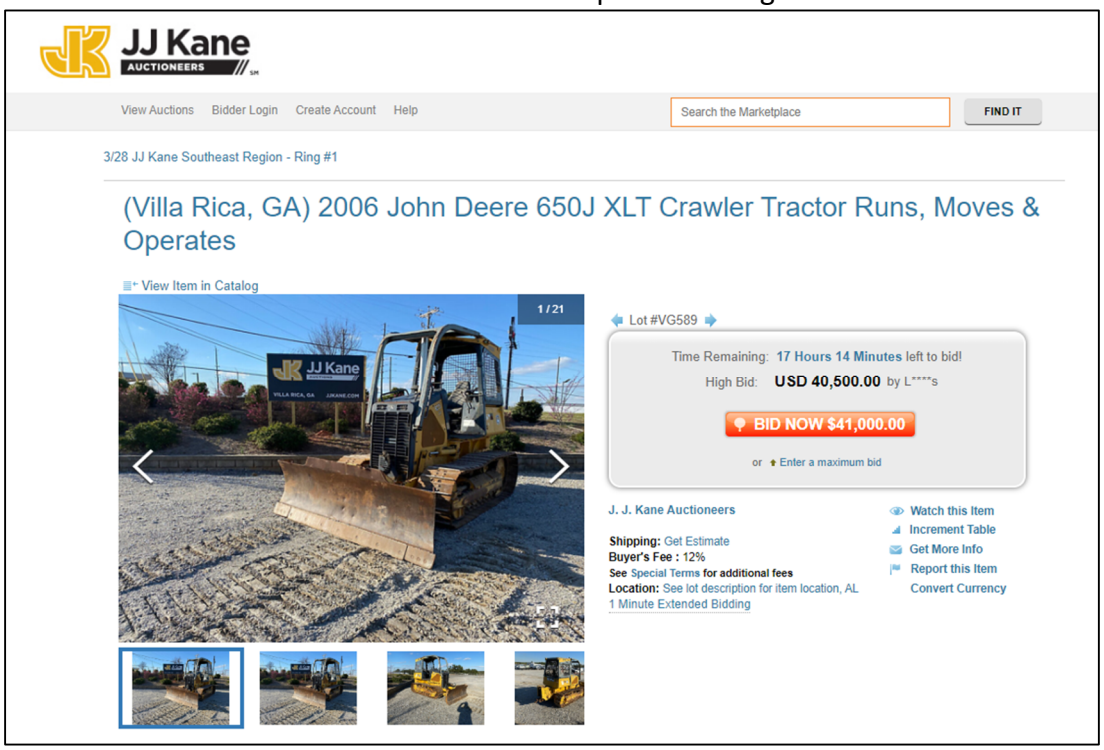
bidder's identity to ensure Marketplace safety. Bidders must be at least 18 years old to create an account. Please see https://support.proxibid.com/hc/en-gb/articles/9821023081361-Create-an-Account for additional information.

JJ Kane auctions are conducted on our online bidding platform. On this platform, users can view item information, enter a bid for items, see the highest bid price to date, and see how long is left to submit a bid. See screenshot below for example of bidding site.



F. Describe the process if a designated sale item does not sell.

In the unlikely situation where an item doesn't sell in auction, JJ Kane will continue to store the item for the City and place it in the next auction for no additional fees. For items that have no value in the current market environment, JJ Kane can provide a letter to the City of Everett stating such and assist with scraping, disposing, or transporting the item.

G. Describe your process for providing payment to the city.

Within 14 business days following the auction sale, JJ Kane will remit to the City of Everett the net proceeds from Auction Items sold at auction, less Auctioneer's applicable commission as outlined in Form 4.02 Compensation & Fee Structure together with a written report listing all Auction Items sold by Auctioneer and proof of payment for expenses. Payment shall be made by Auctioneer via electronic transfer or by a check made payable to Seller. Payments may be made to multiple accounts if needed.

H. Describe your process to ensure compliance with Washington State laws and regulations.

JJ Kane follows all state and federal guidelines pertaining to auction licenses, permits, zoning, insurance, OSHA, EPA, and business licenses to conduct auction sales throughout the United

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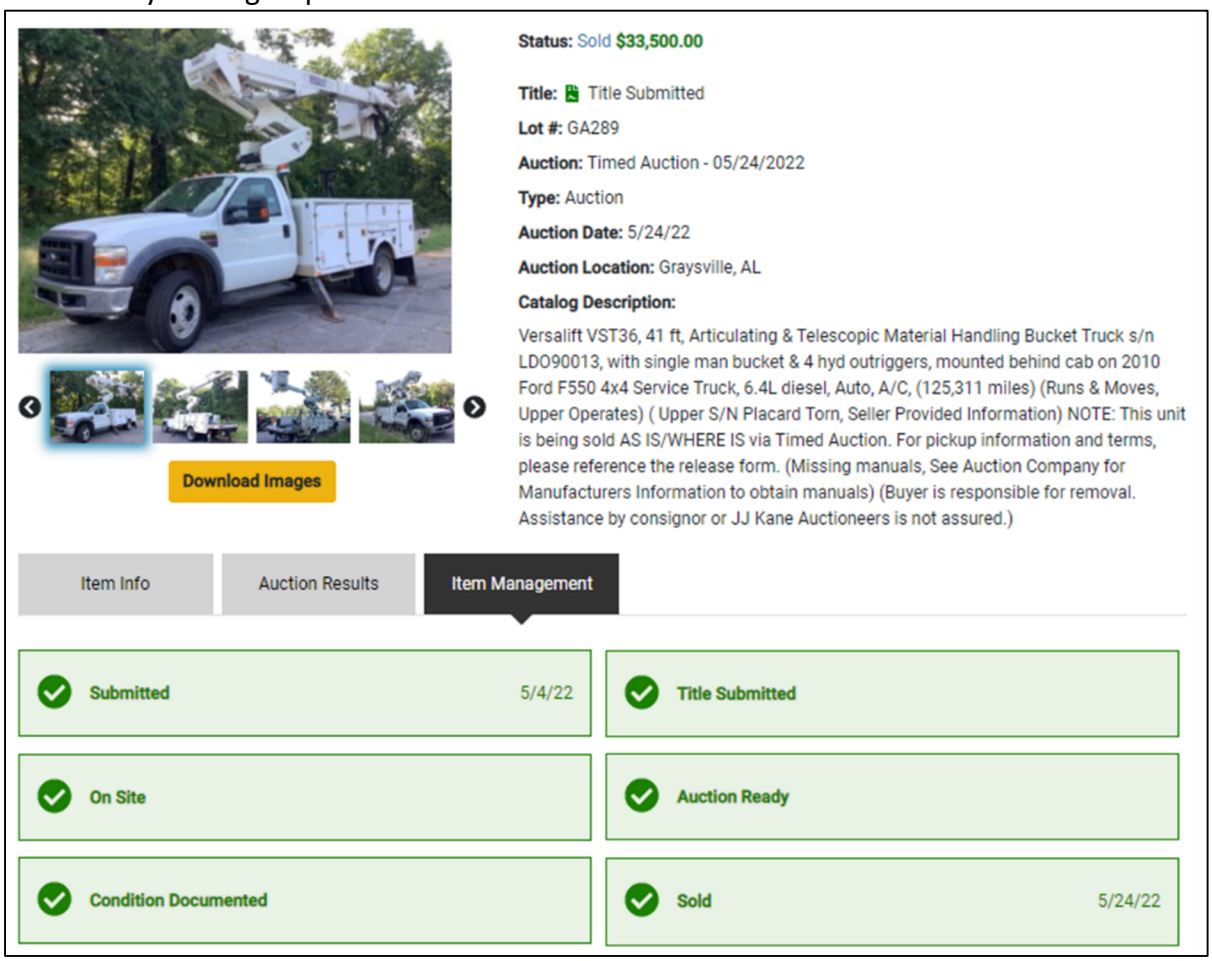
States. We maintain all applicable business licenses to maintain compliance. Copies available upon request.

I. Describe any relevant software programs that your firm proposes utilizing for this contract.
Neither our sellers or buyers are required to download or install any software. All that is required to view and bid on the City of Everett's vehicles and equipment is an internet connection and successful setup of an account.

JJ Kane provides Sellers with an exclusive Customer Portal to give you visibility of all assets you have consigned and are planning to consign with JJ Kane. All that is required for this is an internet connection and successful setup of an account. Our sellers are not required to download or install any software. The Portal provides our sellers with a dashboard showing an overview of items, as well as details about how many items are upcoming for sale, historical data of sales, and upcoming auctions that the City is participating in. All historical sales data can be viewed and downloaded into PDF or Excel formats. With JJ Kane's customer portal, detailed data of your items are at your fingertips. Please see screenshots of our Customer Portal Dashboard below.



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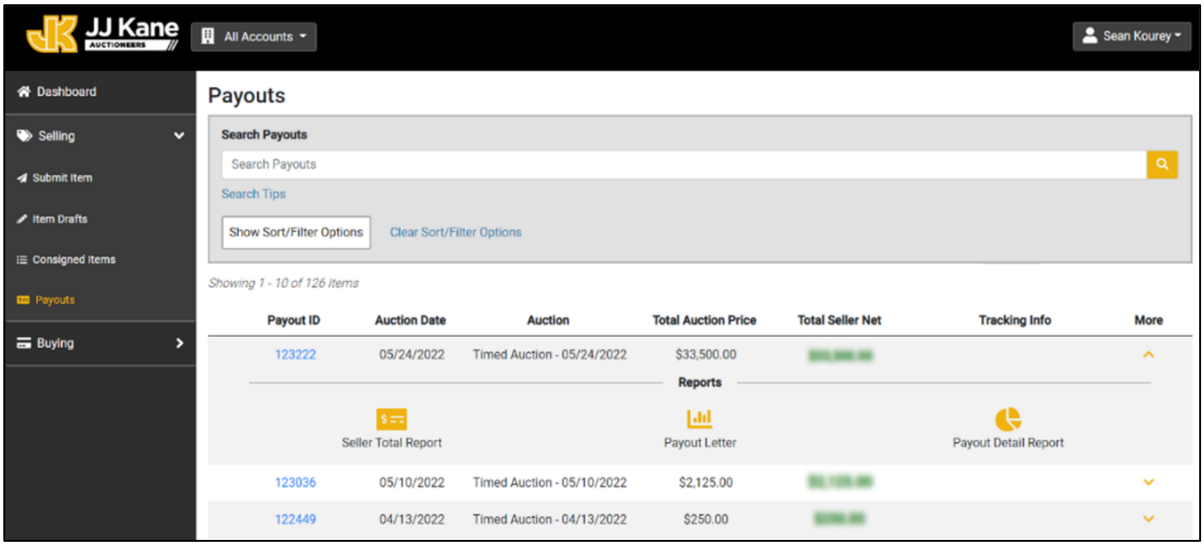
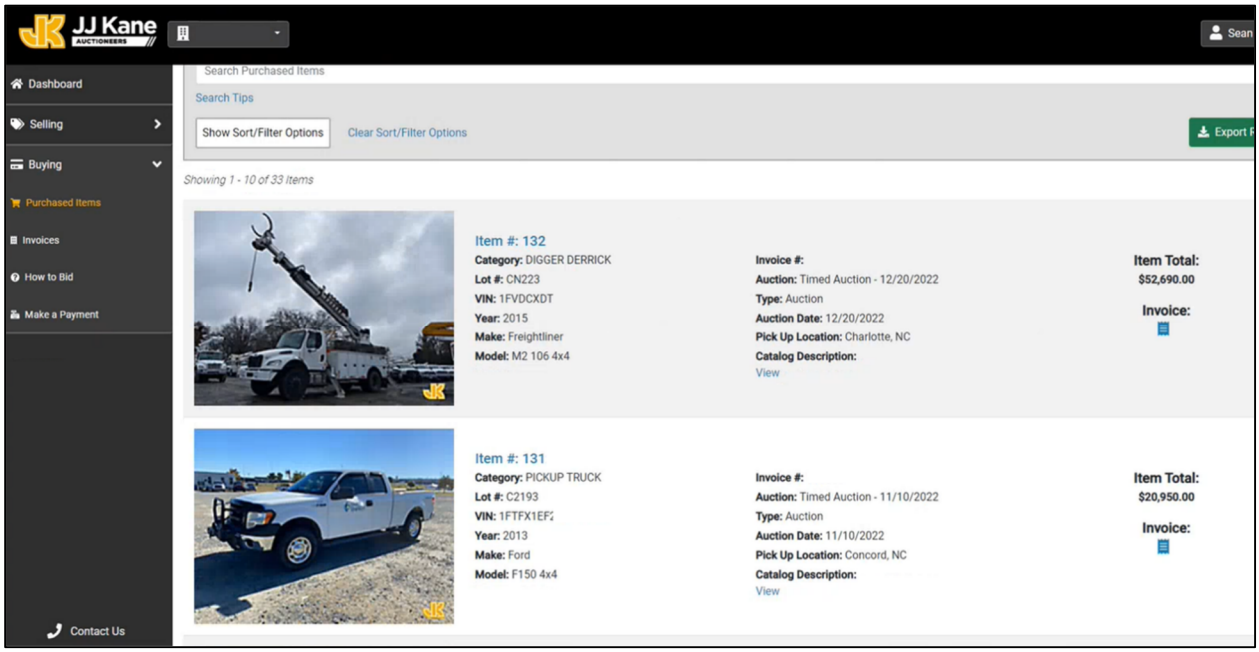


In addition to the Seller Customer Portal, there is also a buyer facing version of the application. In the Buyer Customer Portal, customers have access to all invoices and purchase history. Again, all that is required to access the Buyer Customer Portal is an internet connection and successful setup of an account. See screenshot below for an example of the Buyer's Dashboard in the Portal.



J. Does your firm intend to subcontract any portion of this contract? If so, please provide the following: name of the firm(s) and the work to be performed by each subcontractor.

Bidding Website: JJ Kane auctions are conducted on our online bidding platform Proxibid. On this platform, users can view item information, enter a bid for items, see the highest bid price to date, and see how long is left to submit a bid.

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Transportation: Our dedicated team of logistical professionals will quote with an extensive transportation vendor network and competitively bid all transport to provide the best rates to our sellers. An example of a local towing company used in the area is Big Boy Towing.

K. How will we benefit from your approach?

JJ Kane Auctions, along with our parent company Altec, embody the "Customer First" value. We aim to connect sellers and buyers world-wide by providing full turn-key solutions for consigners to retire assets with minimal effort and maximum net returns. We take pride in obtaining the highest possible returns on your investments all while keeping the process simple by managing and handling every aspect of the auction through the entire process.

As mentioned previously, JJ Kane is specifically tailored to support the fleet disposal needs of the largest fleets nationwide. Because of our relationship to Altec, we have a vast nationwide buyer base for government, utility, and construction fleet equipment. As auction experts, we will assist in recommending auction dates to maximize JJ Kane's robust marketing capability and to provide the highest possible return value to the seller.

3. Communication and Customer Service

A. Describe how your company project manager will inform the City of Everett of any issues related to delivering the services described in this RFP. Include how your project manager will communicate with the City of Everett.

Depending on the issue, your project manager, Scott, will notify the City of Everett via email, phone call, or in-person. If the City of Everett ever needs immediate assistance, we have 4 direct support representative (Scott, Nick, Ryan, and Rod) that could meet in-person within the day for any concerns.

B. Describe your approach to achieving Customer Satisfaction. What is your company's policy for responding to upset bidders?

JJ Kane will handle buyer concerns. Our Account Managers and Customer Care Team are our first line of contact. They are trained to handle many situations and will escalate issues as needed. For buyer issues, the City will only be pulled in if absolutely needed to answer questions.

Our in-person Customer Support Center is staffed Monday – Friday, 4:30 AM to 5:00 PM PST for consultation. All calls and web forms automatically create a helpdesk ticket in our industry leading Zendesk system. This system ensures all customer inquiries are directed to the appropriate support team efficiently. Every Customer Support Representative is an employee of JJ Kane.

C. Where is your auction yard located and your customer service hours in Pacific Time?

The closest yard to the City of Everett is located at 833 1st Ave. S., Kent, WA 98032. This location is available Monday through Friday from 7:00 AM until 4:00 PM. Potential bidders can view

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items at these locations prior to auction close. This option offers the best features of both in-person and online auctions.

At JJ Kane we believe that every great customer relationship stems from a seamless customer experience.

- Our in-person Customer Support Center is staffed Monday – Friday, 4:30 AM to 5:00 PM PST for consultation via phone (856-764-7163) and to reply to emails (contacts@jjkane.com). Our contact us page on our website https://www.jjkane.com/contact-us/ has an interactive form where information can be entered and submitted for follow-up from a dedicated Customer Service Representative.
- We utilize the Ring Central program (Voice Over IP - VOIP) where you don't need a phone line, just internet. This has enabled us to create a better customer service experience by reducing missed calls, reducing wait times, avoiding excessive transfers, and having one person to be able to assist with all customer needs.
- All calls and web forms automatically create a helpdesk ticket in our industry leading Zendesk helpdesk system. This system ensures customers are getting to the right place quickly, and every Customer Support Representative is an employee of JJ Kane.
    - When a customer contacts us with the form on our website, calls our team, or emails us, a ticket is automatically created.
    - Customer receives an email saying ticket has been created by JJ Kane and Zendesk.
    - Our team can then forward the question to the Seller if necessary and await the reply before responding to the customer.
    - This formal tracking allows our Customer Support Representative to keep all correspondence in one thread to help customer as efficiently as possible.
- We use a closed loop ticket system assures that all questions are answered. If an issue arises, our goal is to make decisions and follow up within 24 hours on issues that needed to be escalated above our customer service representatives.

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B. Do you perform customer satisfaction assessments or surveys? If so, how are you rated?

We do not send out specific customer assessments or surveys, but we do track feedback through our rating on Proxibid. JJ Kane is proud that of our over 6,500 online user ratings, our average rating is 4.25 out of 5.

C. Have you defaulted on any contracts within the past three years or failed to meet contract terms? If so, describe.

JJ Kane has not defaulted on any contracts or failed to meet contract terms in the past 3 years.

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Exceptions

JJ Kane Auctions suggests making some modifications to better align with an auction service business relationship. Please see suggestions of various sections in BLUE in the attachment Everett Auction Services Agreement – JJ Kane Edits.pdf. JJ Kane would be willing to negotiate any exceptions that are deemed not acceptable to the City.

FORM 4.04 CERTIFICATE OF NON-DEBARMENT/SUSPENSION
REQUEST FOR PROPOSAL #2024 - 007
VEHICLE AND EQUIPMENT AUCTION SERVICES

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER

INELIGIBILITY AND VOLUNTARY EXCLUSION

LOWER TIER COVERED TRANSACTIONS

THIS FORM MUST BE COMPLETED BY THE PRIME SUPPLIER AND ANY SUB-TIER SUPPLIERS THAT WILL BE AFFILIATED WITH THE WORK IN THIS QUOTE. RETURN ALL COMPLETED FORMS WITH ORIGINAL QUOTATION PACKAGE.

The Lower Tier Participant (Applicant for a third-party subcontract or subgrant under a federal funded project),

JJ Kane Auctions hereinafter referred to as *Supplier*, certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

Where the Supplier is unable to certify to any of the statements in this certification, such Supplier must attach an explanation to this submittal.

The Supplier, JJ Kane Auctions, certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C. Section 3801 et seq. are applicable thereto.

DocuSigned by:
Scott Olsen
D5AEA0EB2B16478...

Signature of Authorized Official

Account Manager

Title of Authorized Official

9/24/2024

Date

2024-007 Auction Services 122324_SD

Final Audit Report 2024-12-30

Created:	2024-12-26
By:	Marista Jorve (mjorve@everettwa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAxLn-LZFh0cThB52YjLOzlivkX5ay6L_H

"2024-007 Auction Services 122324_SD" History

Document created by Marista Jorve (mjorve@everettwa.gov)
2024-12-26 - 7:13:49 PM GMT

Document emailed to Theresa Bauccio (TBauccio@everettwa.gov) for approval
2024-12-26 - 7:14:30 PM GMT

Email viewed by Theresa Bauccio (TBauccio@everettwa.gov)
2024-12-26 - 9:59:49 PM GMT

Document approved by Theresa Bauccio (TBauccio@everettwa.gov)
Approval Date: 2024-12-26 - 10:00:01 PM GMT - Time Source: server

Document emailed to scott.olsen@jjkane.com for signature
2024-12-26 - 10:00:07 PM GMT

Email viewed by scott.olsen@jjkane.com
2024-12-26 - 10:17:21 PM GMT

Signer scott.olsen@jjkane.com entered name at signing as Scott Olsen
2024-12-30 - 4:12:20 PM GMT

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